## **FREQUENTLY ASKED QUESTIONS**

- 1. What is the mode of application?
  Application can only be submitted online.
- 2. What is the process of application?

  Please click on the 'How to Apply' tab on the homepage of www.wbhidcoltd.com
- What is the period for submission of the online application?
   The period for submission of the online application is from 1<sup>st</sup> March 2023 to 30<sup>th</sup> April 2023.
- 4. Can an applicant apply more than once?

  No; no individual shall be eligible to be member of more than one applicant housing cooperative society. Thus, one individual can only apply once under the Scheme.
- 5. What are the necessary documents to be uploaded in the online Application?

  Only photograph, signature and address proof of the Chief Promoter, all in .jpeg / .jpg / .png format, are to be uploaded in the online Application.
- 6. Is there any restriction on file size for the aforesaid documents to be uploaded?

  Yes. The maximum file size for photograph is 100 KB, for signature is 150 KB and for address proof is 500 KB.
- 7. What number is to be inserted against 'Address Proof Document No.' in the online Application Form in case document used as address proof is Telephone Bill or Electricity Bill or Bank Statement or Passbook page with address details?

  Phone number in case of Telephone Bill, Consumer number in case of Electricity Bill and Bank Account number in case of Bank Statement or Passbook page with address details.
- 8. What is the quantum of the Application Money?

  Applicant shall pay a sum of INR 4,00,000 (Four Lakhs) only as the Application Money.

  Additionally, bank charges shall be applicable as per the mode of payment used by the Applicant.
- What is the mode of payment of the Application Money?
   Application Money can be deposited by way of Internet Banking or UPI or Challan deposited in any bank counter.
- 10. Will the applicant receive any confirmation of submission of Application? Yes. An Acknowledgement Receipt will be generated upon due payment of the Application Money and a Unique Application Number (UAN) shall be generated upon due submission of the application.
- 11. What will be the mode of lottery? Lottery will be conducted manually.
- 12. Can the applicant be present at the time of lottery?

  Only one member of each applicant housing cooperative society will be allowed to remain present at the time of lottery. The time and venue for the same will be intimated in due course.

- 13. Can families with income of INR 80,000 per month form a housing cooperative society with those with less income?
  - No such mixing is allowed. Application will be rejected in such case.
- 14. Can a West Bengal State Government Employee (Type-I) combine with Type-II members to form a housing cooperative society?
  - Such applicant housing cooperative society shall be treated as a Type-II applicant. All members of the Type-I applicant housing cooperative society must satisfy criteria of a 'West Bengal State Government Employee (including Police)' as detailed in paragraph 7 of the Brochure.